

# THE 27<sup>th</sup> INTERNATIONAL CONFERENCE OF HONG KONG SOCIETY FOR TRANSPORTATION STUDIES

## 11-12 December, 2023

Authors are invited to submit the full paper (in doc/docx format) to the EasyChair paper management system (<https://easychair.org/conferences/?conf=hksts27>) **by the deadline of 15<sup>th</sup> August, 2023** after receiving the notification of acceptance of abstracts. Please note that submission of papers does not constitute registration for the Conference. All participants must register and pay the appropriate registration fees. For more information, please visit the Conference Website: <http://www.hksts.org/conf.htm>.

The following guide is intended to support authors during the submission process on the paper management system.

### Paper Submission Instructions

1. Please go to the paper management system for HKSTS 2023:  
<https://easychair.org/conferences/?conf=hksts27>.

- 1.1. Please log in with your email address/username and password. Then click “Log in”.

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Log in to EasyChair

Email address or user name:

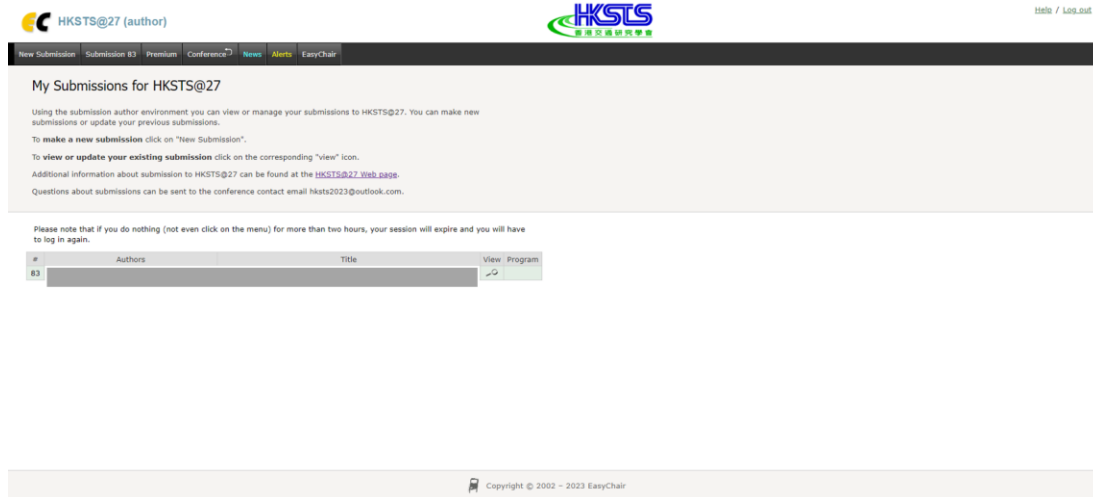
Password:

**Log in**

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- 1.2. Click your previous submission (the one with submission number) to a submission of your abstract.



The screenshot shows the HKSTS@27 author interface. At the top, there's a navigation bar with links: New Submission, Submission 83, Premium, Conference, News, Alerts, and EasyChair. The main heading is "My Submissions for HKSTS@27". Below this, there's instructional text about managing submissions. A table lists the submission with ID 83. At the bottom, there's a copyright notice: "Copyright © 2002 - 2023 EasyChair".

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Using the submission author environment you can view or manage your submissions to HKSTS@27. You can make new submissions or update your previous submissions.

To **make a new submission** click on "New Submission".

To **view or update your existing submission** click on the corresponding "view" icon.

Additional information about submission to HKSTS@27 can be found at the [HKSTS@27 Web page](#).

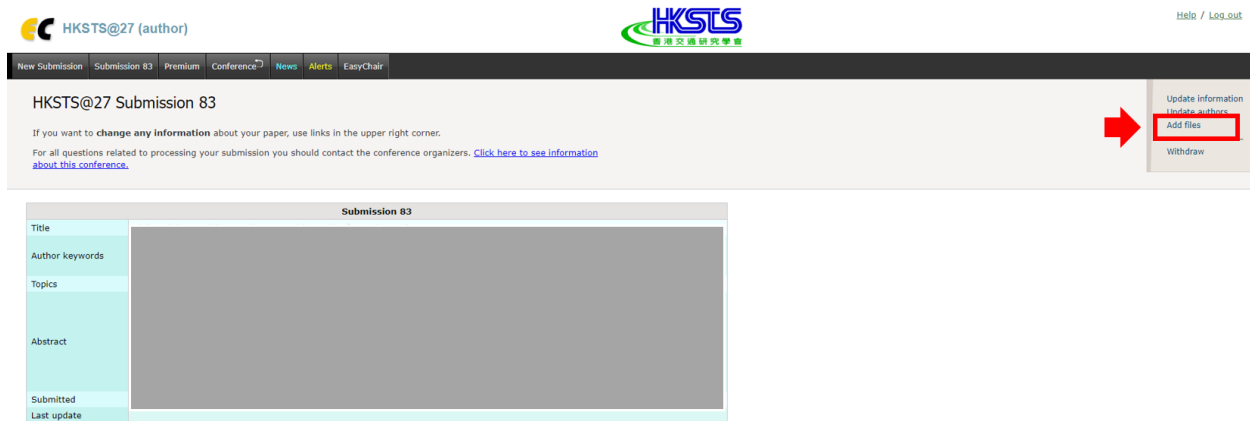
Questions about submissions can be sent to the conference contact email [hksts2023@outlook.com](mailto:hksts2023@outlook.com).

Please note that if you do nothing (not even click on the menu) for more than two hours, your session will expire and you will have to log in again.

#	Authors	Title	View	Program
83				

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- 1.3. Click "Add file" in the upper right corner.



The screenshot shows the details for Submission 83. The navigation bar is the same as in the previous screenshot. The main heading is "HKSTS@27 Submission 83". Below this, there's instructional text about changing information. On the right, there's a sidebar with links: Update information, Update authors, Add files (highlighted with a red box and a red arrow), and Withdraw. The main content area has a table with a sidebar on the left containing labels: Title, Author keywords, Topics, Abstract, Submitted, and Last update. The main table area is currently blank.

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### HKSTS@27 Submission 83



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Submission 83	
Title	
Author keywords	
Topics	
Abstract	
Submitted	
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1.4. Please click the “choose file” button to browse the files in your computer.

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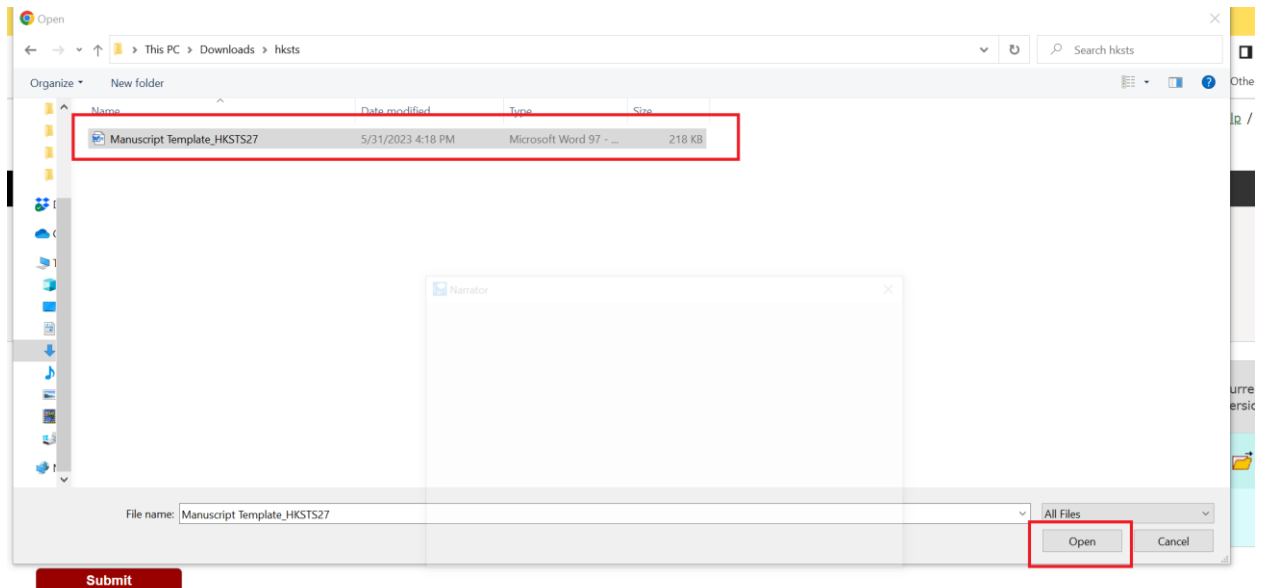
Update Files for Submission 83

Use the form below to **upload or update** files for your submission.  
To **delete** the file, use the rightmost column.



File	Admissible file extensions	Maximum number of pages	Current version	Delete
<b>Paper Upload</b> your paper. The paper must be in Microsoft Word doc/docx format (file extension .doc/.docx). <a href="#">Choose File</a> No file chosen	Word document (extension doc) Word open XML document (extension docx)	-		
<b>Supervisor Endorsement Form for HKSTS Outstanding Student Paper Award (if submitted for the Award).</b> Endorsement form available at <a href="http://www.hksts.org/conf23c.pdf">http://www.hksts.org/conf23c.pdf</a> <a href="#">Choose File</a> No file chosen	PDF (extension pdf)	1		

Submit

1.5. Please choose document in **MS Word compatible format** to submit your paper and click “Open” to upload the paper.





- 1.6. Once you click “Open”, the name of the document would be shown on the webpage.  
Please check the name and then click “Submit” to finish the submission process.

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Use the form below to **upload or update** files for your submission.  
To **delete** the file, use the rightmost column.

File	Admissible file extensions	Maximum number of pages	Current version	Delete
<b>Paper.</b> Upload your paper. The paper must be in Microsoft Word doc/docx format (file extension .doc/.docx). <input type="button" value="Choose File"/> Manuscript ...KSTS27.doc	Word document (extension doc) Word open XML document (extension docx)	-		
<b>Supervisor Endorsement Form for HKSTS Outstanding Student Paper Award</b> (if submitted for the Award). Endorsement form available at <a href="http://www.hksts.org/conf23c.pdf">http://www.hksts.org/conf23c.pdf</a> <input type="button" value="Choose File"/> No file chosen	PDF (extension pdf)	1		

- 1.7. Upon successful submission, the system will show the status of “File Uploaded”. (You can view your submission by clicking the “Submission xxx”).)

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The file has been uploaded!



Submission 83	
Title	
Paper:	 (May 31, 01:34 GMT)
Author keywords	

- 1.8. The yellow folder button shows that your full paper has already been submitted to the system. By clicking the “yellow folder”, you can download your paper from the system and compare it with your own version of the paper to check if there is anything different.

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To **delete** the file, use the rightmost column.

File	Admissible file extensions	Maximum number of pages	Current version	Delete
<b>Paper.</b> Upload your paper. The paper must be in Microsoft Word doc/docx format (file extension .doc/.docx). <a href="#">Choose File</a> Manuscript ...KSTS27.doc	Word document (extension doc) Word open XML document (extension docx)			
<b>Supervisor Endorsement Form for HKSTS Outstanding Student Paper Award (if submitted for the Award).</b> Endorsement form available at <a href="http://www.hksts.org/conf23c.pdf">http://www.hksts.org/conf23c.pdf</a> <a href="#">Choose File</a> No file chosen	PDF (extension pdf)	1		

[Submit](#)

- 1.9. You will also receive an email to the email address you registered in the system.

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HKSTS@27 <hksts27@easychair.org>

To: 


Dear authors,

we acknowledge that we received new files for your HKSTS@27 submission. The information about this update is shown below.

Number: 83

Authors: 

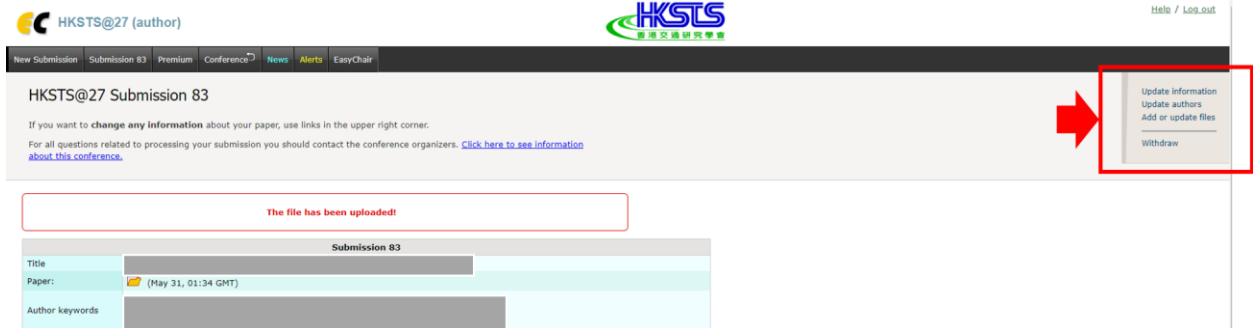
Title: 

Uploaded by: 

Updates:

paper, version 1 (190118 bytes)

2. If you wish to make certain changes about your information or your paper, you can use the options on the right-hand side of your submission information page.



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Title	
Paper:	 (May 31, 01:34 GMT)
Author keywords	

**If there is any enquiry, please contact:**  
**Secretary of the 27<sup>th</sup> HKSTS International Conference**  
**E-mail : [hksts2023@outlook.com](mailto:hksts2023@outlook.com)**