

The 28th International Conference of Hong Kong Society for Transportation Studies

9-10 December 2024, Hong Kong

<http://www.hksts.org/conf.htm>

Organizers:



Hong Kong Society for
Transportation Studies



Notes for Oral Presentations

1. Session organization

- An oral paper will be allocated **13 minutes** for a five-paper session, with an additional **2 minutes for Questions and Answers (Q & A)**. However, depending on the availability of time, Q & A will be handled flexibly by the session chair. In some cases, Q & A will only be entertained at the end of each session.

2. On-site oral preparations

- An LCD projector, a laptop computer and a laser pointer will be available in each session room. Presenters can make their presentations using their own computer or the laptop computer provided by the organizer.
- Both 4:3 and 16:9 presentation decks are acceptable, while we recommend using 4:3.
- Presenters are requested to show up in the designated presentation room **10 minutes prior to the session** for setting up and testing equipment. If the presenters bring their own computer, please check the connection status between their computers and the projector with the organizer's helpers before the session start time. If the presenters use the organizer's computer, please provide the presentation files to the organizer's helpers before the session start time. The presentation file should be saved on a USB device.
- Presenters will be reminded by the student helper and session chair if their time has been used up, and they should complete presentation as soon as possible when the time is used up.
- For a smooth run-down of each session, presenters are asked to be seated in order in front of the session room. When a presentation is finished, the next presenter will move up to the podium and the session chair will give announcement for next presentation accordingly.

If there is any enquiry, please contact:

Secretary of 28th HKSTS International Conference

(Dr. Wei Ma, Prof. Xiaowen Fu, Prof. Anthony Chen)

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